



# **OTS Technical Advisory Committee Meeting**

**January 11th, 2012**

**For Audio Dial 416-343-2285 or 1-877-969-8433**

**PIN# 4467765**

# Agenda

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- 1) Diversion Rates
- 2) Tire Collection Update
- 3) Tire Transportation and Delivery Update
  - a) November/December Surplus Review
  - b) Special Tire Collection (STC) Review/Update
- 4) Tire Processing & Manufacturing Update
  - a) OTR Capacity
- 5) Claims Updates
- 6) Stockpile Update
- 7) Program Communications
- 8) Vendor Standards: Brief Update
- 9) Reminder 2012 Changes
- 10) New Business
- 11) Next Meeting Date: March 7<sup>th</sup> 2012, 9:00am – 11:00am Location TBD
- 12) Adjourn Meeting

## Meeting Objective

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The Technical Advisory Committee meeting is intended to provide updates from OTS, and get feedback and suggestions from program Participants of a general nature about the OTS Program

Open discussion is encouraged, the meeting is not intended to be advanced warning of upcoming changes, rather to discuss proposed changes.

NOTE: The Technical Advisory Committee meetings are open to all registered operational participants: Collectors, Haulers, Processors, RPMs.

**Session is being recorded in order to accurately capture comments for preparation of notes.**

# 1) Diversion Update

- Diversion rates shown based on data available to OTS in early December 2011 (reflective of YTD results ending in Q3 2011)
- Collection figures continue to be slightly lower than 2010
- Next data pull end of March 2011 in preparation for annual report

Tire Category	Diversion Rate
PLT	89%
MT	93%
OTR	115%

## 2) Tire Collection Update

- Tires being collected from locations by Haulers as applicable
- In the event that a Collector is experiencing difficulty obtaining service, OTS would assist in finding a Hauler willing to service the location (using the STC listing of Haulers)
- Expectation is that Collectors will have attempted to contact at least 3 registered Haulers (based on the listing on line) to request service prior to contacting OTS for assistance

### 3) Tire Transportation & Delivery

- a) Ad Hocs & Redirects: requests for OTRs redirects/ad hocs remain high (one new Out of Province Processor for OTRs as well)

Ad Hoc and Redirects:

Ad Hocs authorized in October = 124

Ad Hocs authorized in November = 30

Ad Hocs authorized in December = 62

Redirects authorized in October= 10

Redirects authorized in November = 37

Redirects authorized in December = 12

### 3) Tire Transportation & Delivery

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#### b) STC Review/Updates:

Number of STCs approved in November: 1

Number of STCs approved in December: 0

Note: Numerous STCs have been declined as they do not meet the definition of and eligible location for an STC (i.e. operating businesses requesting STCs are typically not approved)

## 4) Tire Processing & Manufacturing Update

- Processing Capacity seen to be varying at times during recent months; Processors continue to update OTS on capacity and plans for coming months
- PLT capacity increased over the past few months with numerous Processors adding capacity
- As mentioned previously one additional out of province processor has become available for OTRs
- Manufacturers: Continue to actively seek out new markets and innovative technologies



## 5) Claims Update

### Collector Claims:

- Collector claims filing in accordance with typical trends
- Noticing an increase in the number of date errors and tire count errors being flagged; reminder to complete paperwork carefully and legibly

### Hauler Claims:

- Claims coming in consistently majority of claims coming in within 30 days of the close of the reporting period
- Slight increase in the number of Haulers with “negative inventory” issues; typically a result of data entry errors, tire misclassifications (misclassifications can lead to delays in claim processing as it is sometimes difficult to identify the error) or missing paperwork

## 5) Claims Update

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### Processor Claims:

- Processors claims continue to be filed as normal

### RPM Claims:

- Continue to file as usual

## 6) Stockpile Update

- OTS is working with stockpile sites to come up with removal options
- Participants with questions regarding stockpiles can direct them to [info@ontariots.ca](mailto:info@ontariots.ca)
- As noted in previous TC meeting the 2012 proposed budget does not contain funds that are allocated for Stockpile clean-ups
  - OTS will continue to assess STC requests on a case-by-case for non-"stockpile" sites

## 7) Program Communications

### Refresher Training Sessions:

- Currently no refresher training sessions are planned
- Materials being revised to reflect 2012 changes as well as using different methods for delivery (such as youtube videos for claims training)

### Other Communication Updates:

- January 10-12 Landscape Ontario Congress (OTS display)
- Numerous OTS ads in various publications between January-March (inline with home improvement season ads)

## 8) Vendor Standards

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### Vendor Standards: Brief Update

- Standards have been presented to the OTS Board for comment and review
- Standards will now be referred to as "Participant Standards" and further refined by type (Collector Standards, Hauler Standards etc.)
- Comments and direction expected following the January Board meeting (expected feedback to be received late January)
- OTS will communicate the outcome to all participants as applicable

## 9) Reminder 2012 Changes

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The following is a reminder of some of the changes that OTS has announced for 2012 (please be sure to review previous email updates, previous TC slides and the guidebooks for details on all changes)

- a) Tires Sold for Reuse
- b) Hauler Inventory Transfers
- c) Hauler, Processor, RPM late claims

## 9) Reminder 2012 Changes

### a) Tires Sold for Reuse

- OTS will be changing the way tires for reuse/retreading are incented. The reuse/retreading market is a viable market (as per program plan as well)
- Commencing Feb. 1<sup>st</sup> 2012 tires sold to reuse/retreading will not attract payment at the time of "Sale/Delivery"
- Haulers will still be compensated for transportation of tires delivered to reuse from a collection location to an assumed sort yard (this is built into the 2012 TI model base rates)
- This change still requires that Haulers report all sales/deliveries to Reuse/Retreading to OTS; Haulers found to have underreported reuse/retreading will be assessed an amount determined by OTS by calculating the average inventory value multiplied by the weight of the undocumented / unreported tires delivered to the reuse application

## 9) Reminder 2012 Changes

- OTS will be changing the way that culled tires are handled at Processors (tires culled at a Processor location would have already had a TI paid on them; this is contrary to the intent of the reuse changes outlined for Haulers so therefore changes are required to ensure all participants are treated in a fair manner)
- Effective February 1<sup>st</sup> 2012 tires sold to reuse/retreading by a Processor would result in a deduction of the average TI value per PTE being deducted from the Processors Incentive claim
- The average TI value for 2012 based on the TI schedule is set at \$1.50 per PTE
- Reminder; Processors are to use PIT forms for transferring tires to other processors (not UCR forms, tires on UCR forms will be treated in the same manner as reused tires)
- Processors found to have underreported the sale of tires (and/or UCRs) will be assessed a penalty of \$3.00/PTE under reported



## 9) Reminder 2012 Changes

### b) Hauler Inventory Transfers

- Effective 2012 (January onward) all Registered Haulers will be required to deliver a minimum of 75% of their tires to Reuse/Retreading Markets and/or Registered Processors
- This threshold will be reviewed by OTS from time to time; Haulers not meeting the threshold will be given a deadline (3 months from the point of notification) in which to prove that they can/are meeting the threshold
- Haulers who do not meet the 75% threshold after the 3 month period will be de-registered as a Hauler from the program

## 9) Reminder 2012 Changes

### c) Hauler, Processor RPM Late Claims

- In order to reduce the time delay in reporting as well as ensure that reports can be created in a timely manner OTS has changed the reporting window for Haulers, Processors and RPMs from the 90 days to a period of 60 days effective for the January 2012 reporting month

Example:

January 2012 activity to be submitted in full (electronic and hardcopies received by OTS) on or before March 31<sup>st</sup> 2012 in order to be considered for payment

- In addition to incenting late claims at a zero dollar rate effective January 2012 claims where no incentives are “cashed out”, but where credits or eligible inputs are earned that are received late are only eligible for half of the credits/eligible inputs

## 10) New Business

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## 11) Next Meeting

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- Wednesday March 7<sup>th</sup> 2012, 9:00am-11:00am
  - Location: TBD

Any suggested topics for the TC Meetings are to be sent via email to [communications@ontariots.ca](mailto:communications@ontariots.ca) prior to the meeting; all topics will be considered but may not be accommodated depending on the existing agenda.

## 12) Adjourn Meeting

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