



# **OTS Technical Advisory Committee Meeting**

**March 9th, 2011**

# Agenda

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- Business Arising from the previous meeting (integrated into discussion topics below)
  - 1) OTS Staffing Updates
  - 2) Diversion results to date (refer to item 9)
  - 3) Tire Collection
  - 4) Tire Transportation and delivery
    - a) Jan/Feb Surplus Review
    - b) Special Tire Collection (STC) Review/update
    - c) Update on March 1<sup>st</sup> TI/Surplus Implementation
  - 5) Tire Processing & Manufacturing Update
  - 6) Claims Updates
  - 7) Fuel Adjustment

# Agenda

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- 8) OTR Tire Study; New Tire Weights
- 9) OTS Annual Report
- 10) Program Communications
- 11) New Business
- 12) Next Meeting Date; May 11<sup>th</sup> 2011, 9:00am Location TBD
- 13) Adjourn Meeting

# Technical Advisory Committee Representation

## Meeting Objective:

The Technical Committee meeting is intended to provide updates from OTS, and get feedback and suggestions from program Participants of a general nature about the OTS Program.

Open discussion is encouraged, the meeting is not intended to be advanced warning of upcoming changes, rather to discuss proposed changes.

Note: The Technical Committee meetings are open to all registered operational participants: Collectors, Haulers, Processors, RPMs

# 1) OTS Staffing Update

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OTS has recently:

- Hired a Director of Promotion & Education; Susanne Robins
- Started recruiting additional auditors to conduct detailed reviews and audits of participants and in house practices

## 2) Diversion Update; Refer to Item 9

Updates on Diversion rates and other statistics will be provided under agenda item 9.

### OTS Action Item from Previous Meeting:

Question: What is the was the annual tonnage of OTR material collected/generated in Ontario and how much of that amount was sent to reuse?

Response: Based on preliminary data pulled thus far, the total amount of OTR tires collected in the market place is 49,000 Tonnes with an estimated reuse amount of 10,000 tonnes (these numbers may change, and are NOT final)

### 3) Tire Collection Update

- Pre-Program Tire Clean Up Activity: 3 (up one over last update)
- Sub-Collector Activity:
- Activity so far: 20 requests for Sub-Collector Agreement (up 7)

#### OTS Action Item from Pervious Meeting:

Suggestion: Can OTS create a Frequently Asked Questions (FAQ) document pertaining to the sub-collector program

Response: Refer to hand out titled "Sub-Collector Fact Sheet"

## 4) Tire Transportation & Delivery

- a) Ad Hocs & Redirects: are expected to slow drastically in the coming months; a trend that is already being realized in the Adhoc numbers

Ad Hoc and Redirect Rates:

Ad Hocs authorized in December = 444

Ad Hocs authorized in January = 242

Ad Hocs authorized in February = 64

Redirects authorized in December = 29

Redirects authorized in January = 30

Redirects authorized in February = 15

NOTE: Ontario Processors have some capacity, predominantly for PLTs and MTs and are continuing to update OTS weekly



## 4) Tire Transportation & Delivery

### b) STC Review/Updates:

- as recommended by the Technical Committee during the previous meeting, OTS has reopened the STC files that were previously told to wait for later in the spring
- OTS is experiencing delays in hearing back from Haulers regarding their ability to do certain pick ups however the process is moving forward
- Feedback / suggestions from Technical Committee?

Number of STCs approved in February: 2

## 4) Tire Transportation and Delivery

### c) Transportation Incentive Rate Changes & Surplus Rate Changes

- Rate changes were effective March 1, 2011 and have proceeded smoothly
- Old rates will remain posted on the OTS website to accommodate Haulers who have yet to file older claim periods which require the use of the old rates and Surplus Claim Codes (i.e. December 2010 etc.)
- OTS is seeking feedback (and will continue doing so) on the new Surplus Process Changes (i.e. is this system effective, are Haulers running into specific new issues etc)

## 5) Tire Processing & Manufacturing Update

- Processing Capacity seems to be increasing coupled with lower seasonal tire collection volumes meaning Processors are actively seeking tires
- Manufacturers: Continue to see innovation and promoting products at various shows (i.e. The Home Show etc)

## 6) Claims Update

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### Collector Claims:

- Collector claims filing in accordance with typical trends
- Collector requests for adjustments have slowed for the October-December claim period when compared to previous claim periods.

### OTS Action Item From Previous Meeting:

Suggestion: In light of Collectors continuing to make errors in filing claims, perhaps a Collector checklist could be added as support

Response: OTS has drafted a checklist, with diagrams to be posted on the website to assist Collectors and complement the text currently available in the guidebook

## 6) Claims Update

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### Hauler Claims:

- Haulers continue to file in a 'business as usual' manner
- OTS has begun the registration 'clean up' of Haulers who have not reported activity in several months (this will continue)
- \*Reminder\* last year OTS sought initial feed back from Haulers regarding moving to an online filing system; development of that system is underway
- New online filing system expected to be rolled out (with training sessions etc.) starting September 2011

### Processor Claims:

- Development of Online Processor claim filing solutions is underway (see next slide for draft screen shot) (expected to be rolled out starting June 2011 with training session)

## 6) Claims Update

Processor Information WEB

Reporting Period  ▼ Drop down List

Registration Number

Processor Name

User Id

User Email

Prepared By

Phone

Opening Inventory Weight (Kg)

Claim Period  To

**Rates for Out of Province Processors**

|                       |   |
|-----------------------|---|
| Ad Hoc Rate – PLT     | <input type="text" value="Enter Rate"/> |
| Ad Hoc Rate – MT      | <input type="text" value="Enter Rate"/> |
| Ad Hoc Rate – OTR     | <input type="text" value="Enter Rate"/> |
| Guaranteed Rate – PLT | <input type="text" value="Enter Rate"/> |
| Guaranteed Rate – MT  | <input type="text" value="Enter Rate"/> |
| Guaranteed Rate – OTR | <input type="text" value="Enter Rate"/> |

Information | Summary of Product Sales MORE INFO | Inventory transferred to Ontario Processors | Inventory tra

## 7) Fuel Adjustment Model

### Transportation Incentives (TI): Fuel Adjustment Module Overview

- To account for fluctuating fuel costs, OTS is considering implementing a fuel adjustment module that could adjust TI to better reflect actual fuel costs, both increases and decreases (this would be at a different timing than the TI rate changes i.e. No 90 day advanced notice necessarily required)

## 7) Fuel Adjustment Model

Summary of Previous TC Decision based on Hauler Feedback:

- 1) The common source of fuel pricing data will be the Ontario Ministry of Energy
- 2) The frequency at which the fuel price adjustment will be made is quarterly
- 3) The adjustment will be made at the start of each quarter (announced the month prior) based on the average index change of the previously completed quarter at the time of announcement

Example: Adjustment for April 1<sup>st</sup> effective date takes the average index change for the Oct-Dec quarter

- 4) First Adjustment will be made on April 1<sup>st</sup> 2011 and proceed quarterly as applicable



## 8) OTR Tire Study; New Tire Weights

- OTS is currently undertaking work to identify the actual weights of new OTR tires supplied into the Ontario market
- This work may lead to examining the weights of used OTR tires coming back from the Ontario market as well as the impact on retreading to these weights however this will not be identified until late spring
- Intent is to validate or alter the assumed weights of these tires (for both new tires supplied as well as tires coming back as reused)

## 9) OTS Annual Report

- OTS is currently continuing work on preparing the Annual Report on first year Program results
- Results are coming together; data lag makes complete data gathering prior to the due date (end of March) difficult
- Discovered that certain groups or participants are using different terms than assumed, making data sorts more difficult (we may look at restricting the claims forms to drop down menus in certain areas such as the Processor Disposition of Residuals tab)
- OTS is seeking feedback on how we can obtain more accurate data regarding Collectors etc., who are sending tires to reuse/retreading to report

## 10) Program Communications

### Refresher Training Sessions:

- OTS plans to deliver refresher training sessions to the Haulers / Processors /Collector groups in 2011
- OTS is planning on taking the lessons learned from preparing the annual audit and integrating them into the training

### Vendor Standards:

- Following the last TC Meeting a number of volunteers have come forward to participate in the sub-committees
- OTS is still looking for representatives on specific committees (Collectors)
- Meeting invites will be sent out in the coming months

# 11) New Business

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## 12) Next Meeting

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- Wednesday, May 11th, 2010, 9:00am-11:00am
  - Location: TBD

Any suggested topics for the TC Meetings are to be sent via email to [communications@ontariots.ca](mailto:communications@ontariots.ca) prior to the meeting; all topics will be considered but may not be accommodated depending on the existing agenda.

# Adjourn Meeting

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