



## **RPM CLAIM SUBMISSION CHECKLIST**

### **TDP RECEIVED**

- ☐ Copies of Invoices from supplier (Ontario Processor)
- ☐ Scale tickets or Bill of Lading for TDP received from supplier (Ontario Processor)

### **PRODUCT SALES/SALES REPORT**

- ☐ Date of sale
- ☐ Invoice Number
- ☐ Type of product sold (i.e. moulded)
- ☐ Product Description
- ☐ Weight of TDP's in products sold
- ☐ % of TDP (Ontario Crumb) in the product

### **INVOICES**

- ☐ Copies of top 10 largest (Crumb KG) Sales Invoices

### **RPM CUSTOMER INFORMATION**

- ☐ Name
- ☐ Address
- ☐ Phone Number
- ☐ Email Address
- ☐ Contact Name

### **NEGATIVE ADJUSTMENT**

- ☐ Negative adjustment forms provided

**\*Please ensure to print a copy of your Summary to keep for your Records\***

