



COMMUNITY GRANT PROGRAM (2012)

Objective

To encourage public sector or public interest organizations to procure products made from recycled rubber from Ontario tires, supporting the expansion of in-province markets for Ontario-made recycled rubber products.

Background

Launched in September 2009 the Ontario Used Tires Program, operated by Ontario Tire Stewardship (OTS), ensures that Ontario's scrap tires are diverted away from disposal in the landfill or by burning, and to Ontario recyclers and manufacturers who recycle them to produce a variety of sustainable finished products from underlayment to roof shingles, sidewalk tiles to sub-flooring.

Communities invest considerable resources to support recycling as a way to protect our environment. The Community Grant Program provides an opportunity for communities to use and benefit from a wide range of Ontario-manufactured recycled tire products.

Eligible Applicants & Projects

Municipalities, registered non-profit community groups or organizations, Schools/Colleges/Universities, First Nations communities within the Province of Ontario. For inquiries regarding whether your organization is eligible, contact OTS at info@ontarioTS.ca.

Projects must utilize products made with Ontario recycled rubber, and must be completed within 12 months of notification of approval of the project. Applicants are encouraged to engage directly with suppliers to assess the opportunities to source recycled rubber products made by Ontario companies with tires from the Ontario Used Tires Program.

Funding

The Community Grant Program provides grant monies to eligible projects as follows:

- **"Granular Products"** such as mulch for landscaping or playgrounds, crumb rubber (whether black or coloured and pour-in-place products are eligible for grants of **\$70/tonne of Ontario recycled rubber**, up to \$25,000;
- **"Manufactured Products"** such as patio tiles, sidewalks, athletic surfacing, roof shingles, underlayment, sub-flooring and others are eligible for grants of **\$550/tonne of Ontario recycled rubber**, up to \$50,000.

OTS reserves the right to limit amount of Grant any one applicant can access in a 12 month period to \$75,000.

1. Grant monies may only be used towards the purchase, freight and installation of recycled tire products.
2. The applicant must contribute an amount to the project equal to or exceeding the grant requested up to a cap of \$20,000 including freight costs.
3. Must use only products made in Ontario using Ontario recycled rubber. For a list of Ontario tire recyclers (Processors) or for Ontario Recycled Product Manufacturers visit www.ontarioTS.ca.
4. Funding for installation will only be given where the supplier/installer provides a **written warranty (in cases where the product is being installed to provide fall protection this warranty must cover a period of 5 years following the installation and include provision for testing to demonstrate on-going compliance of the product)**. This includes the base preparation, where applicable, and the installation of the product itself.
5. OTS accepts no legal liability for the project.
Products must be installed according to manufacturer's specifications and selected in accordance with governing codes or standards. OTS cannot be held liable for inappropriate product specification.
6. PST & GST (HST) is not included in the funding and will not be paid on the approved Grant amount.

7. Grants will be paid based on a timeline agreed to in the Funding Agreement, however a minimum of 50% of the Grant may be paid by OTS only upon successful completion of the project and submission to OTS of all applicable documentation and requested information.
8. OTS reserves the right to inspect the completed product installation prior to release of funds.
9. OTS reserves the right select projects based on a range of criteria including (but not limited to):
 - Geographic location;
 - Type of project;
 - Quantity of Ontario recycled rubber used;
 - Innovativeness of the project;
 - Type of Tire-Derived product used;
 - Project completion date.

In reviewing Community Grant applications OTS reserves all rights regarding project selection and amount of Grant awarded to applicants regardless of the nature of the project.

Note that in certain cases end products may include components other than Ontario crumb rubber (e.g. buffings from retreading or unvulcanized rubber) and that these components are not eligible to be included in the overall product weight for the purposes of calculating the applicable incentive. For example, one tonne of a flooring product made from 50% crumb rubber and 50% buffings would only be eligible for an incentive on 50% of the overall product weight. Grant applicants are encouraged to work with their suppliers to determine the amount of eligible crumb rubber used in their product.

Signage & Promotion

Consistent with the Grant program objective to raise awareness of products made from Ontario recycled rubber OTS will seek to promote approved and completed projects through a range of channels including but not limited to:

- Signage at the project site;
- Postings on the OTS website;
- OTS printed materials;
- News articles;
- Trade publications;
- Conferences and Tradeshows.

OTS will make efforts to involve grant recipients as appropriate in promotional opportunities. Applicant agree that they will not seek remuneration for OTS's use of the company name, project name, logo and any photos taken of the project and has the right to use these in its promotional activities.

Approval Conditions

- **Incomplete applications will not be accepted.** All fields must be completed. Please call us if you need assistance.
- The recycled tire products must be professionally installed and include a warranty for both the installation and the product. If using Volunteer labour, detailed installation plan must be included with application. Funds may not be available for Volunteer installation.
- The project site must be publicly and wheelchair accessible.
- All permits and contracts of development are the responsibility of the applicant.
- Approved applicants agree to provide access to OTS or any of OTS's representatives to all financial records, performance data or other documentation related to the project.
- The project must meet CSA fall height standards. More information on applicable fall heights may be found by contacting the CSA or by visiting www.csa.ca.

For a full list of Ontario Processors and Recycled Product Manufacturers, visit:

https://www.ontariots.ca/files/Registered%20Processors_june%202012.pdf or
https://www.ontariots.ca/files/Registered%20RPMs_June%202012.pdf.

For questions regarding the sourcing of a specific product, applicants may contact OTS at info@ontariots.ca .



ONTARIO TIRE STEWARDSHIP

Community Grant Program – Application Form

Please use this application form. All fields must be completed. Please contact us if you have any questions or require clarification. Please provide any additional information that you feel would be helpful in evaluating your project as well as additional pages if extra space is needed.

| APPLICANT INFORMATION | |
|--|--|
| Name of Applicant | |
| <i>OTS reserves the right to request further information to support its evaluation of the applicant's eligibility and / or the project's eligibility</i> | |
| APPLICANT ADDRESS INFORMATION | |
| Street | |
| City / Province | |
| Postal Code | |
| Mailing Address (if different from above) | |
| CONTACT INFORMATION | |
| Contact Name | |
| Title / Position | |
| Telephone Number | |
| Fax Number | |
| E-mail Address | |
| Alternate Contact Name | |
| Title / Position | |
| Telephone Number | |
| Fax Number | |
| E-mail Address | |
| Web Site | |
| | |
| | |

| Project Information | |
|--|---|
| Project Name | |
| Project Description | |
| What recycled rubber products does the project use, i.e. pour in place, tiles etc? | |
| Volume of rubber to be used (Kg's or Tonnes) *Get from supplier* | |
| Square footage of rubber surface area | |
| Who would benefit from this project? | |
| Why were these products chosen? Detail any research that went into selecting the product that was chosen including consideration regarding the environmental, health and safety. | |
| CSA fall height standards | Attach documentation to confirm the facility is designed to meet CSA fall heights standards, typically written confirmation from the supplier. |
| Letters of Support | Attach copies of any letters of support from – <ul style="list-style-type: none"> • Government or land owner if not the Government • Community groups, schools, organizations that will directly benefit from the project |
| <p>Please attach a clear site plan showing :</p> <ul style="list-style-type: none"> a) Dimensions of proposed project b) Square footage of rubber surface area c) Location of equipment (if applicable) d) Location of project sign installation <p>Approved applicants must install signage provided by OTS, in a visible location. The project site and sign must be <u>well maintained</u> by the approved applicant.</p> | |

| Project Timetable | |
|---|--|
| Project start date | |
| Project completion date | |
| Proposed opening date | |
| Detail how you plan to promote your project and give recognition to all of the project sponsors, participants, etc. (i.e. media coverage, etc.) | |

| Project Detailed Budget | Description and Quantity | Amount (\$) (excluding taxes) |
|---|-----------------------------|----------------------------------|
| Total cost of products made from Ontario Recycled Rubber – attach copy of quote | | \$ |
| Freight costs for rubber portion only – attach copy of quote | | \$ |
| Installation costs for rubber portion only – attach copy of quote & warranty | | \$ |
| Total Costs for Ontario Recycled Rubber portion only | | \$ |
| Additional project costs | Please attach itemized list | \$ |
| Total cost of project | | \$ |

| Funding - List all Sources of funding for this project | Description and Quantity | Amount (\$) |
|---|--------------------------|-------------|
| Fundraising / Donations | | \$ |
| Grants – Specify all grants and amounts for each separately | | \$ |
| Other – specify | | \$ |
| Funding from the project owner organization | | \$ |
| Total Funding | | \$ |
| | | |
| Total project costs for rubber portion only <i>(from previous page under Detailed Project Budget)</i> | | |
| Grant amount requested from OTS based on funding formulae: Tonnes of recycled rubber in ``Manufactured Product`` x \$550 per tonne - maximum of \$50,000. OR Tonnes of recycled rubber in ``Granular Product`` x \$70 per tonne – Maximum \$25,000 | | \$ |
| <i>Note: Grant monies may only be used towards the purchase, freight and installation of recycled tire products</i> | | |

| REVIEW CHECKLIST | |
|---|--|
| Please review your application to ensure that you have completed all fields, as incomplete applications will not be accepted. Have you attached the following: | |
| • Copies of the detailed quote(s) for costs of recycled rubber, freight & installation | |
| • Confirmation that project meets CSA minimum fall height requirements | |
| • Site plan (including square footage of rubber surface area & location of signage) | |
| • Weight of Ontario rubber to be used | |
| • Written warranty from installer | |
| • Written confirmation of use of Ontario crumb rubber from supplier | |
| • Letters of support | |
| • Any additional documents or supplementary sheets | |

All applicants agree to comply with all laws, bylaws regulations and requirements of any Federal, Provincial, or Municipal authority, which apply to the applicant's project. OTS accepts no legal liability for the applicant's project.

Authorized Signature Note, the application must be signed by a person with legal and/or financial signing authority for the project

| | |
|--------------------|--|
| Print Name / Title | |
| Signature | |

OTS strongly encourages applicants to send in your applications once they are complete rather than wait for the deadline. This will assist greatly in our ability to process your application and our commitment to meet the notification deadline.

Application Period for 2012

Application Deadline: November 15, 2012. This is for projects begun in 2012 that will be completed by June 30, 2013.

Applicants will be notified of the outcome of their application no later than 60 days following each application deadline.

A total amount of up to \$250,000 is available to be awarded.

Completed applications can be mailed to:

Ontario Tire Stewardship
300 The East Mall, Suite 100
Toronto, Ontario
M9B 6B7
Attn: Susanne Robins

Or emailed to: info@ontariots.ca

For questioning concerning the grant application process, call 888-687-2202 or email info@ontarioTS.ca.